



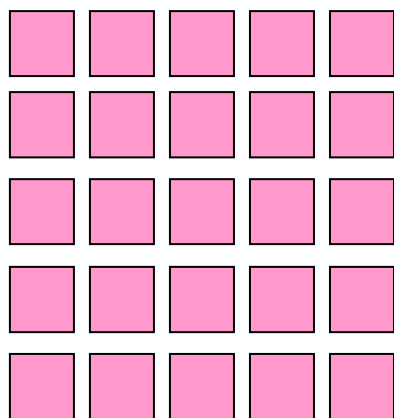
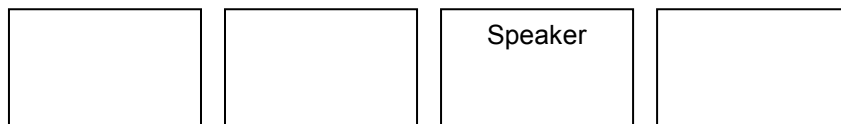
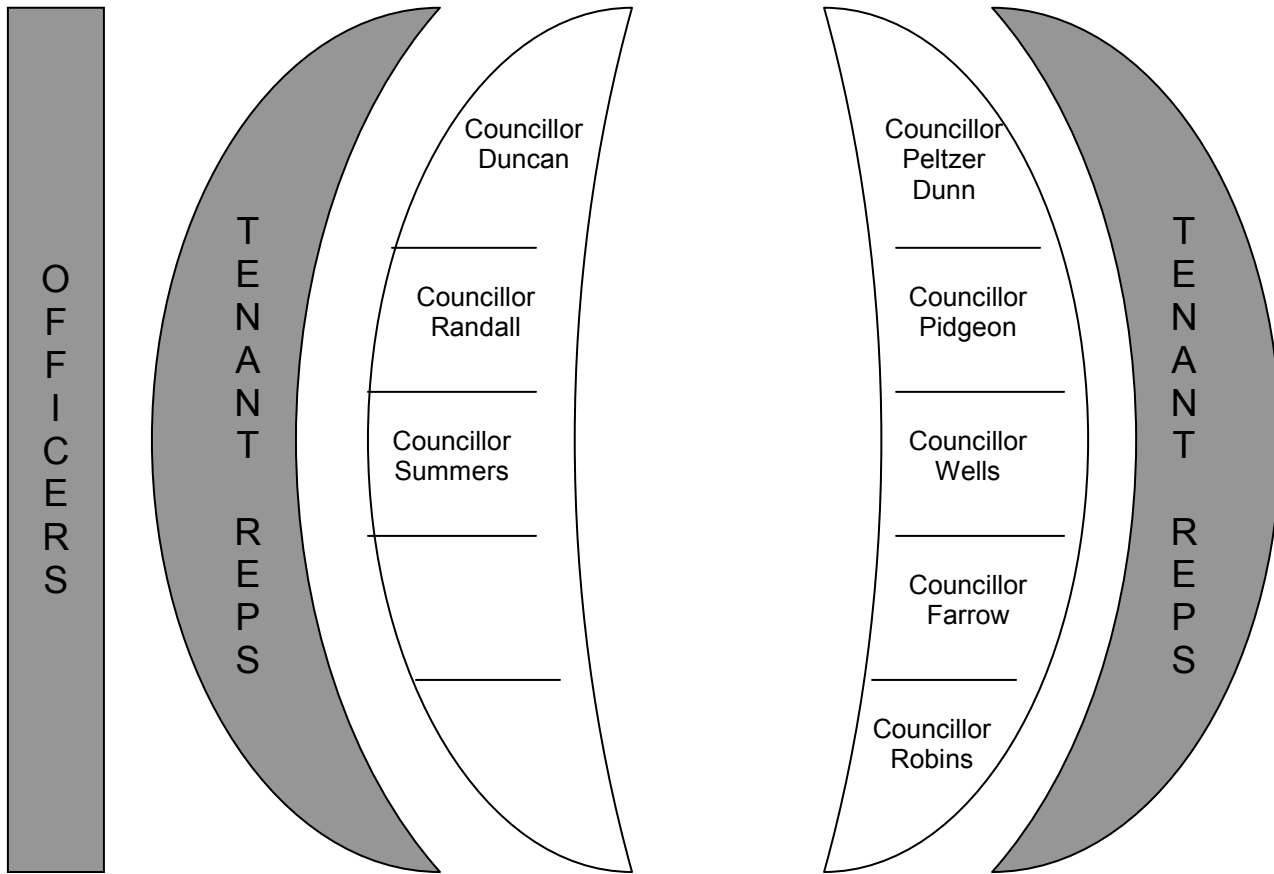
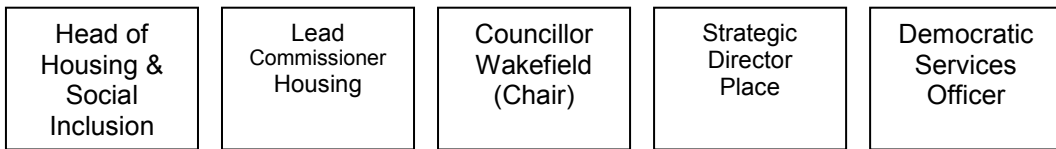
**Brighton & Hove  
City Council**

# Housing Management Consultative Committee

Title:	<b>Housing Management Consultative Committee</b>
Date:	<b>19 December 2011</b>
Time:	<b>3.00pm</b>
Venue:	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Wakefield (Chair), Duncan, Farrow, Peltzer Dunn, Pidgeon, Randall, Robins, Summers and Wells
Contact:	<b>Caroline De Marco</b> Democratic Services Officer 01273 291063 caroline.demarco@brighton-hove.gov.uk

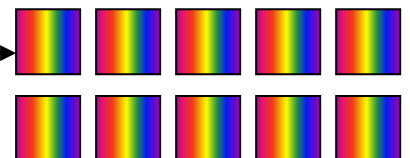
	<b>The Town Hall has facilities for wheelchair users, including lifts and toilets</b>
	<b>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</b>
	<b>FIRE / EMERGENCY EVACUATION PROCEDURE</b> <b>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</b> <ul style="list-style-type: none"><li><b>You should proceed calmly; do not run and do not use the lifts;</b></li><li><b>Do not stop to collect personal belongings;</b></li><li><b>Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</b></li><li><b>Do not re-enter the building until told that it is safe to do so.</b></li></ul>

# Democratic Services: Meeting Layout



Public Seating

Members in Attendance



Press



**Tenant Representatives:**

Ted Harman, Brighton East Area Housing Management Panel

David Murtagh, Brighton East Area Housing Management Panel

Trish Barnard, Central Area Housing Management Panel

Jean Davis, Central Area Housing Management Panel

Stewart Gover, North & East Area Housing Management Panel

Heather Hayes, North & East Area Housing Management Panel

Tina Urquhart, West Hove & Portslade Area Area Housing Management Panel

Beverley Weaver, West Hove & Portslade Area Housing Management Panel

John Melson, Hi Rise Action Group

Muriel Briault, Leaseholders Action Group

Colin Carden, Older People's Council

Tom Whiting, Sheltered Housing Action Group

Barry Kent, Tenant Disability Network

# AGENDA

## 54. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.*

## 55. MINUTES OF THE PREVIOUS MEETING

1 - 12

Minutes of the meeting held on 7 November 2011 (copy attached).

## 56. CHAIR'S COMMUNICATIONS

## 57. CALLOVER

## 58. PETITIONS

No petitions have been received by the date of publication.

## 59. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 12 December 2011)

No public questions have been received by the date of publication.

## 60. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon 12 December 2011)

No deputations have been received by the date of publication.

## 61. LETTERS FROM COUNCILLORS

No letters have been received.

## 62. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

## 63. HOUSING & SOCIAL INCLUSION PERFORMANCE REPORT (QUARTER 2) 13 - 18

Report of the Head of Housing & Social Inclusion (copy attached).

*Contact Officer:* Ododo Dafe *Tel:* 29-3201

*Ward Affected:* All Wards

## 64. REPAIRS & IMPROVEMENTS HANDBOOK 19 - 44

Report of Director of Housing & Social Inclusion (copy attached).

*Contact Officer:* Tom Gillham, Perrin *Tel:* 01273 294641, Tel:  
Horne 01273 294641

*Ward Affected:* All Wards

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email [caroline.demarco@brighton-hove.gov.uk](mailto:caroline.demarco@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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